



Instruction to your Bank to Pay Direct Debits



Originators Identification No: 303788
Originators Reference: PRllmemb

Please complete parts 1 to 4 instructing your bank to make payments relating to your membership directly from your account. Then return this form to: **Public Relations Institute of Ireland, 78 Merrion Square, Dublin 2.**

1. Please write the name and full postal address of your bank and branch

Bank: _____

Branch: _____

2. Name of Account Holder(s) _____

Name of PRII member (If different) _____

Full Affiliate Associate Student

3. Sort Code: __ __ - __ __ - __ __ Account Number: __ __ __ __ __ __ __ __

4. Your instructions to the bank, and signature

- ⇒ I instruct you to pay direct debits from my account at the request of the Public Relations Institute of Ireland.
- ⇒ The amounts are variable and may be debited on various dates.
- ⇒ I understand that The Public Relations Institute of Ireland may change the amounts and dates only after giving me prior notice.
- ⇒ I will inform the Bank in writing if I wish to cancel this Instruction.

The Direct Debit Guarantee

- This is a guarantee provided by your own Bank as a member of the Direct Debit Scheme, in which Banks and Originators of Direct Debits participate.
- If you authorise payment by Direct Debit, then
 - Your Direct Debit Originator will notify you in advance of the amounts to be debited to your account
 - Your Bank will accept and pay such debits, provided that your account has sufficient available funds
- If it is established that an unauthorised Direct Debit was charged to your account, you are guaranteed a prompt refund by your Bank of the amount so charged.
- You can cancel the Direct Debit Instruction in good time by writing to your Bank

Signature (s) **Date**